



## Intern Job Description

**INTERN:** Watchlist on Children and Armed Conflict ([www.watchlist.org](http://www.watchlist.org)) is seeking an intern to work 10 to 15 hours/week from September through December 2006. This internship has the possibility to be extended until May 2006 depending on the intern's performance and desire to continue the internship.

**ORGANIZATION:** The Watchlist on Children and Armed Conflict is an NGO network with a mandate to monitor, report and disseminate information on violations of the security and rights of children in specific armed conflicts, to support organizations working to end these violations, and to urge action by the UN Security Council, other UN agencies and appropriate governments. Our goal is to promote the protection and rights of children and adolescents in armed conflict situations. Watchlist began working together as a network in 2001. The intern will support Watchlist in its reporting and advocacy activities on children in Sudan and other areas of conflict as relevant. The intern will also support the development of the project infrastructure, particularly related to Watchlist's fundraising and advocacy work.

### RESPONSIBILITIES:

- Research, analyze and compile statistical data related to developments in Sudan on the following thematic areas: Health, HIV/AIDS, Education, Refugees/ IDPs, Small Arms, Landmines, Trafficking and Exploitation, Gender-based violence, and child soldiers.
- Assist with follow-up research activities for the first and second draft of the Sudan report and summarize relevant reports and policy papers on the political, social and CAC developments in Sudan.
- Represent Watchlist at meetings related to children and armed conflict hosted by UNICEF, NGOs and other relevant agencies.
- Assist with the conceptualization and initial preparation of the launch of the Sudan report.
- Assist with communication with local NGO partners in Nepal, DRC, Sudan, Colombia and elsewhere.
- Translate relevant policy documents and reports to/from French as needed.
- Assist with filing and other administrative tasks when necessary.

### REQUIREMENTS:

- Graduate student in international relations, politics, international development or relevant field.
- Strong research, writing, analytical and communication skills.
- Strong interest in issues related to children in armed conflict and human rights advocacy.
- Experience with international human rights mechanisms and policies.
- Fluency in French (preferred).
- Ability to work both in a team as well as independently.
- Excellent knowledge of MS Word/ Excel.

Please email your résumé and cover letter to:

Simar Singh, Program Specialist  
Watchlist on Children and Armed Conflict  
Women's Commission for Refugee Women and Children  
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